

## Question Persuade Refer (QPR) – Online Training Training Request Form

Please complete and return the form to Linda Puebla at <a href="mailto:lpuebla@sdchip.org">lpuebla@sdchip.org</a>.

O				
Organization Name:				
Contact Person Name	<b>:</b> :			
Email Address:				
<b>Cell Phone Number:</b>			<b>Work Phone Number:</b>	
			·	·
Requested Training D	ate(s):			
Requested Training Ti	imes(s):			
The training is typicall	ly 1.5 to			
2 hours in length				
Online Training Platform to				
be Used				
Site Notes				
QPR trainings <b>CANNOT</b> be recorded. Your assigned trainer will be conducting the training virtually and will need access to				
screen share. Trainings must allow a maximum 35 people. You must have audio visual (AV) equipment that can properly				
accommodate a PowerPoint presentation. This includes a webinar platform (Zoom, WebEx, etc.).				
Approximate Number of Participants (minimum 10,				
maximum 35):				
Target Audience/Audience Description:				
Is this training open to the public?				□ Vaa □ Na
If yes, your training will be advertised and you will serve as the poin			point of contact for RSVPs.	Yes No
Would you like a certificate template for participants of your training?			training?	Yes No
Do you have any				
special requests?				
Additional Notes				
As a host site, you are <u>required</u> to collect the names of the participants in attendance and send that list to the trainer/CHIP contact.				
You must also provide the following evaluation link at the end of the training:				
https://www.surveymonkey.com/r/QPR2023CHIP				
nttps.//www.surveymonkey.com///Qritzozsemi				
Your training will be confirmed via a separate email introducing you to your instructor.				
If you have any questions or need additional information, please contact Linda Puebla at <a href="mailto:lpuebla@sdchip.org">lpuebla@sdchip.org</a> .				
100 400000 or record dualitional information, predoc contact thind i debid de ipaconde oddinions.				





