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**Suicide Prevention Council (SPC)  
Assessment + Evaluation Subcommittee  
Meeting Minutes  
Wednesday, June 14, 2023  
11:00 am-12:30 pm  
Zoom Conference Call**

<b>Purpose Statement:</b> The Assessment & Evaluation Subcommittee aims to track the progress of suicide prevention in San Diego County through the collection and sharing of data and development of evaluation metrics.	
<b>Goals:</b>	
1. Oversee and contribute to the SPAP Evaluation Plan and review the work of SPC evaluation efforts (e.g. Dashboards, SPC Partner and Member Surveys).	
2. Write and release the SPC Annual Report to the Community.	
3. Work with suicide data collectors to address the delays in getting data and advocate for more timely data collection.	
<b>Dana Richardson</b>	<b>Yeni Palomino</b>
<b>Bri Ferreira</b>	<b>Charles Westfall</b>
<b>Frances Reyes</b>	<b>Brittany Wood</b>

1. **Welcome/Introductions (11:00am-11:10am)** **F. Reyes/C.Westfall**
  - a. In the chat, members typed their name, organization, position, and contact information.
  - b. Group Participated in an Icebreaker: What is your favorite childhood summer memory?
  
2. **Purpose of meeting (11:10am-11:20am)** **F. Reyes/C.Westfall**
  - a. Discuss: SPC Updates
  - b. Discuss: SPC Report Card 2023
  - c. Discuss: SPC Evaluation Updates
  
3. **Discuss: SPC Updates (11:20am-11:30am)** **L. Puebla**
  - a. SPC Job Opportunity
    - ◆ Bri announced that CHIP is still looking for a training and outreach coordinator for the SPC. The position is open until filled. <https://www.sdchip.org/wp-content/uploads/2023/05/CHIP-SPC-Training-Outreach-Coordinator-II-Job-Description-2023-FINAL05-18-23.pdf>
  - b. SPC ASM 2023- June 27, 2023
    - ◆ Annual stakeholder meeting is coming up on June 27th. It will take the place of our usual SPC Monthly meeting. The annual stakeholder meeting will be from 9am – 1pm.
  
4. **Discuss: SPC Report Card 2023 (11:30am-12:00pm)** **Y. Palomino**
  - a. Draft Review

- ◆ Yeni reviewed the draft with the subcommittee and highlighted how media and data coincide with each other
  - ◆ Yeni reviewed the sections that were added by Francis and mentioned the importance of why we are putting this report out to the community.
- b. Next Steps
- ◆ Yeni informed the group we need to start thinking about logistics and determine who delivers what to the community.
  - ◆ Yeni mentioned once edits are completed we would like to send it to county for approval.

**5. Discuss: SPC Evaluation Updates (12:00pm-12:15pm) F. Reyes**

- a. SPAP Update 2023 Evaluation Section
- ◆ Frances reviewed the section she added as to why its important to have data and what parts she collaborated with the consultant.
  - ◆ Drafts have been sent over to subcommittees and are currently under review.
- b. SPAP Update 2023 Community Survey
- ◆ To be discussed at next meeting

**6. Announcements/Next Meeting Topics (12:15pm-12:30pm) F. Reyes/C. Westfall**

- a. Partner Announcements
- ◆ Yeni invited the group to our ASM on June 27<sup>th</sup> from 9am-1pm  
<https://2023ASMSPC.eventbrite.com>
- b. Next Meeting Topics
- ◆ Next meeting we will be joining Media Subcommittee to discuss logistice of the report card.

**7. Adjourn (12:30pm) F. Reyes**

January 2023 (no meeting)	February 2023 02-08-23 11:00am-12:30pm Via Zoom	March 2023 03-08-23 11:00am-12:30pm Via Zoom	April 2023 04-12-23 11:00am-12:30pm Via Zoom	May 2023 05-10-23 11:00am-12:30pm Via Zoom	June 2023 06-14-23 11:00am-12:30pm Via Zoom
July 2023 07-10-23 2:00pm-3:30pm Via Zoom <i>[Joint meeting with Media Subcommittee]</i>	August 2023 08-14-23 2:00pm-3:30pm Via Zoom <i>[Joint meeting with Media Subcommittee]</i>	September 2023 TBD <i>[Joint meeting with Media Subcommittee]</i>	October 2023 10-09-23 2:00pm-3:30pm Via Zoom <i>[Joint meeting with Media Subcommittee]</i>	November 2023 (no meeting)	December 2023 (no meeting)

**Next SPC Meeting:  
ASM23  
Tuesday, June 27, 2023 from 9:00am-1:00pm via Zoom  
for more information rsvp to [lpuebla@sdchip.org](mailto:lpuebla@sdchip.org)**

